



**CITY OF AUBURN
PUBLIC WORKS COMMITTEE**

October 5, 2009

DRAFT MINUTES

I. CALL TO ORDER

Chairman Rich Wagner called the meeting to order at 3:00 p.m. in Council Chambers, located on the first floor of Auburn City Hall, 25 West Main Street, Auburn, Washington. Committee members present were: Chairman Rich Wagner, Vice-Chair Gene Cerino, and Member Sue Singer. Also present during the meeting were: Mayor Peter B. Lewis, Public Works Director Dennis Dowdy, City Engineer/Assistant Director Dennis Selle, Assistant City Engineer Ingrid Gaub, Senior Project Engineer Bill Helbig, Utilities Engineer Dan Repp, Engineering Aide Amber Mund, Project Engineer Leah Dunsdon, Project Engineer Robert Lee, Development Review Engineer Kim Truong, Sanitary Sewer Engineer Robert Elwell, City Attorney Dan Heid, Assistant Planning Director Kevin Snyder, Transportation Planner/Grants Manager Chris Hankins, Community Services Manager Duanna Richards, Traffic Engineer Pablo Para, Associate City Attorney Allison Stanhope, Citizen Wayne Osborne, and Department Secretary Jennifer Rigsby.

II. CONSENT AGENDA

A. APPROVAL OF MINUTES

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee approve the Public Works Committee minutes for date, September 21, 2009.

Motion carried 3-0.

B. APPROVE RIGHT-OF-WAY USE PERMIT NO. 09-32 FOR THE CITY OF AUBURN PARKS AND RECREATION DEPARTMENT SANTA PARADE

Engineering Aide Mund was present. There were no questions from the Committee.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee approve Right-of-Way Use Permit No. 09-32 for the City of Auburn Parks and Recreation Department Santa Parade.

Motion carried 3-0.

C. APPROVE RIGHT-OF-WAY USE PERMIT NO. 09-23 FOR CONOCOPHILLIPS MONITORING WELLS

Chairman Wagner asked if ConocoPhillips monitoring the wells causes traffic problems due to the fact the wells are located in such close proximity to the Post Office. Engineering Aide Mund answered that it takes approximately thirty minutes to complete the monitoring and it is scheduled between the hours of 9 a.m. and 3 p.m. The applicant is required to notify the City 24 hours in advance. Assistant Director/City Engineer Selle state there have been no adverse traffic issues in the past.

Chairman Wagner suggested the days be restricted to Tuesday through Thursday to alleviate potential traffic congested in front of the Post Office. The Committee agreed.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee approve Right-of-Way Use Permit No. 09-23 for ConocoPhillips Monitoring Wells, with the suggested changes to Special Condition No. 5, adding the days Tuesday through Thursday.

Motion carried 3-0.

- D. APPROVE CHANGE ORDER NO. 3 IN THE AMOUNT OF \$77,790.53 PLUS WASHINGTON STATE SALES TAX \$6,845.57 FOR A TOTAL CHANGE ORDER AMOUNT OF \$84,636.10 TO CONTRACT NO. 09-01 WITH R.L. ALIA COMPANY FOR PROJECT NO. CP0762, LES GOVE NEIGHBORHOOD IMPROVEMENTS PROJECT

Project Engineer Dunsdon was present. There were no questions from the Committee.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council approve Change Order No. 3 to Contract No. 09-01 for Project No. CP0762, Les Gove Neighborhood Improvements Project.

Motion carried 3-0.

- E. APPROVE AMENDMENT NO. 1 IN THE AMOUNT OF \$60,050.00 TO CONSULTANT AGREEMENT NO. AG-C-301 WITH BROWN AND CALDWELL FOR ENGINEERING SERVICES FOR THE COMPREHENSIVE SEWER PLAN

The Committee and Sanitary Sewer Engineer Elwell discussed the original scope of the Comprehensive Sewer Plan Update Project. Elwell explained there were unanticipated discrepancies in the GIS elevation data that needed to be reconciled in order to update the hydraulic model. Also included in the amendment to the consultant agreement is the addressing of the King County and Department of Ecology review comments.

Member Singer asked if Level of Service (LOS) criteria was included in the Comprehensive Plan prior to the update. Sanitary Sewer Engineer Elwell answered LOS was included; however it was scattered through out the plan and was not very specific.

The Committee agreed that some of the tasks included in the amendment should have been included in the initial scope of work. The Committee asked that staff try and provide more accurate estimates for work of the Comprehensive Plan updates in the future.

It was moved by Vice-Chair Cerino, seconded by Member Singer that the Committee recommend Council approve Amendment No. 1 to Consultant Agreement No. AG-C-301.

Motion carried 3-0.

- F. PERMISSION TO ENTER INTO CONSULTANT AGREEMENT NO. AG-C-376 WITH GOLDER AND ASSOCIATES INC. FOR ENGINEERING SERVICES FOR PROJECT NO. CP0915, WELL 1 IMPROVEMENTS

Project Engineer Lee provided the Committee with background information about the project. The project will rehabilitate or replace Well 1 to be able to function at full capacity. The scope of work covered by the Consultant Agreement includes the initial investigation of the well to try and determine the cause of decreased pumping capacity. Once the cause is identified, staff will return to the Committee with recommendations for solutions.

Chairman Wagner asked if a new well site will need to be considered or if the well could be extended to reach further into the aquifer. Lee answered there is a limited area in which the City can drill and the solutions for the well would be dependent on the initial investigation findings.

Chairman Wagner suggested past data on the well field be reviewed to help verify the accuracy of the scope of work for the well. Lee confirmed the consultant will have the past data to confirm assumptions.

The Committee discussed the agreement amount and the scope of work that will be covered.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council approve Consultant Agreement No. AG-C-376 for Project No. CP0915, Well 1 Improvements.

G. PERMISSION TO INITIATE PROJECT NO. CP0912, KERSEY WAY GUARDRAIL IMPROVEMENTS – PHASE I

Director Dowdy introduced Development Review Engineer Truong to the Committee.

Using a vicinity map, Development Review Engineer Truong outlined the proposed locations of the Phase 1, to be completed in 2009, and the Phase 2 portion to be completed in 2010 of the Kersey Way Guardrail Improvement Project.

Chairman Wagner asked if the necessity to complete the project had increased. Assistant Director/City Engineer Selle answered there had been previous discussion with the Committee in 2008 regarding City safety improvements and available funding which lead to the project's phased approach. Chairman Wagner asked about the status of the Federal mandates for safety improvements such as guardrails. Selle reviewed the conditions, as outlined in AASHTO and the State Department of Transportation's Standards, which are not mandates but suggestions. There are safety concerns given the geometry of the road, ditch and creek combined with the speeds and accident history on Kersey Way which led staff to consider guardrail improvements.

Development Review Engineer Truong identified the locations of existing guardrail and curb along Kersey Way, following questions asked by Chairman Wagner.

The Committee discussed whether or not the funds available would be best spent on the Kersey Way Guardrail Improvement Project or if there were other projects that would be of greater benefit on which the funds could be allocated. Truong answered questions asked by Chairman Wagner regarding the amount that has been spent to date on design work. Member Singer recommended paying extra close attention to any discretionary spending in the event of an emergency. Vice-Chair Cerino agreed. Assistant Director/City Engineer Selle stated staff will be bringing the Committee the Transportation Improvement Program (TIP) for review and that may give the Committee a better estimate as to project funds and the opportunity to discuss project priorities.

Chairman Wagner suggested waiting until after the detailed review of the TIP to revisit Project No. CP0912 and decide whether or not to grant permission to initiate the safety project. The Committee agreed.

III. ISSUES

There were no issues for committee action.

IV. DISCUSSION AND INFORMATION**A. RESOLUTION NO. 4534 STATING THE CITY COUNCIL'S OPPOSITION TO INITIATIVE 1033 ON THE NOVEMBER 3, 2009 GENERAL ELECTION BALLOT**

Member Singer asked if there was any information available, specific to the City of Auburn, stating much money would be lost in the event of the passage of Initiative 1033. The Committee briefly discussed how revenue would decrease over time.

The Committee asked that specific financial information regarding the potential loss of funds in the City be included in Resolution No. 4534.

Later in the meeting, City Attorney Heid returned with a revised resolution. The Committee had expected exact financial data to be added. The Mayor and Committee discussed additional revisions that could be made to the resolution that would bring it more in line with the Committee's expectations.

B. ORDINANCE NO. 6268 – CHAPTER 18.46 PERTAINING TO REGULATION OF TEMPORARY USES

Assistant Planning Director Snyder provided a brief summary of Ordinance No. 6268. Snyder explained that following public input on the lack of clarity in the current regulations and standards of Chapter 18.46 and requests from Council, the Planning Department staff met with both the Planning and Community Development Committee and the Planning Commission to discuss ideas for the amendments. Updates to the administrative and conditional use nature of all land uses within the City's zoning districts are proposed by staff and have been incorporated into the amendments to Chapter 14.46 (Temporary Uses).

Assistant Planning Director Snyder spoke about the differences between Type I Temporary Use Permits and Type II temporary Use Permits, the notification process and how the permits will be processed. Snyder reported the Type I Permit fee would be \$96.00 and Type II Permit fee would be \$344.00. Snyder answered questions asked by Member Singer regarding how the fees are calculated. Chairman Wagner asked what other departments' staff works on processing permits. Snyder answered the Parks and Recreation, Public Works and Auburn Police Departments. Snyder commented that staff also researched other jurisdictions and the permit fees proposed are within the range of comparable cities.

The Committee is in support of moving Ordinance No. 6268 forward to Council.

C. ORDINANCE NO. 6269 – ADMINISTRATIVE USE PERMIT/CONDITIONAL USE PERMIT AMENDMENTS

Assistant Planning Director Snyder stated the proposed Ordinance No. 6269 makes substantive amendments to Chapter 18.64 to clarify and update the regulations for administrative and conditional use permits. The amendments address the current permitted use, conditional use and prohibited use nature of different land uses within the City's residential areas. The ordinance has been reviewed by the Finance Committee, Planning and Community

Development Committee, and a Public Hearing was advertised on September 9, 2009. Chairman Wagner commented on the amount of work that is shifted to the administrative side.

The Committee is in support of moving Ordinance No. 6269 forward to Council.

D. ORDINANCE NO. 6267 CREATING SECTION 10.41 OF THE AUBURN CITY CODE RELATING TO PARKING, ESTABLISHING RESIDENTIAL PARKING ZONES, CREATING A PILOT PROGRAM, AND ESTABLISHING PENALTIES FOR VIOLATIONS

Transportation Planner/Grants Manager Hankins presented Ordinance No. 6267. Hankins reported the ordinance was reviewed by the Municipal Services Committee and action was taken to move it to Council, following discussion at the Public Works Committee Meeting.

Hankins explained the ordinance is in response to a neighborhood meeting held on November 20, 2008 for the NW Main Street neighborhood at which an issue with a lack of neighborhood parking on-street parking on D Street NW was identified. The lack of parking was primarily due to commuters and students attending the nearby high school. Citizens asked the City to consider implementation of a permit parking zone for D Street NW. The City conducted a survey and the response to the permit parking zone idea was favorable. Staff is proposing creating a permit parking zone on a 6 month trial basis. Residents can be issued up to 3 parking permits plus one special visitor permit. There will be no fee for the permits, but vehicle registration will be required.

Chairman Wagner expressed concern that the cost of enforcement would adversely impact the City budget and he did not find the "no fee" condition of the permit favorable for that reason. Vice-Chair Cerino commented on the simplicity of the ordinance and enforcement. Vice-Chair Cerino also discussed how the permit parking zone will alleviate a parking problem that is primarily caused by the Transit Station. Cerino suggested the "no fee" condition be made temporary for the duration of the trial period. Transportation Planner/Grants Manager Hankins stated the fee and cost of enforcement could be evaluated following the trial period.

Transportation Planner/Grants Manager Hankins explained the public notification process and described the work being done by the Community Services Department to notify residents on how to obtain their permits, following questions asked by Member Singer.

Chairman Wagner suggested the addition of a statement similar to, "Where as this neighborhood is going to help understand the feasibility of a Restricted Parking Zone, there will be no charge to the neighborhood during the pilot program."

Chairman Wagner asked that the ordinance be changed so authorization to establish and remove Restricted Parking Zones be given to Council, or at least the Committee, instead of just the City Engineer, as stated in section 10.41.010.

Transportation Planner/Grants Manager Hankins answered questions asked by Chairman Wagner regarding the exemption of motorcycles.

Associate City Attorney Stanhope addressed questions asked by Chairman Wagner regarding residential deliveries, such as UPS deliveries, in the permit parking area.

Chairman Wagner suggested changing the word "valuable," page 3, section 10.41.040, to "any" and asked if residents will be able to give their permit to another party. Stanhope responded the permit corresponds with a vehicle license and registration and the registration must have an

eligible address in order for the permit to be issued. Stanhope also noted that "consideration," as used in the section, is of "value."

Chairman Wagner asked that the term, "monetary consideration," be changed to "valuable consideration" to be consistent with the previous page.

The Committee and staff discussed the consequences of lost permits and possible fees.

E. 2010-2015 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) UPDATE (Hankins)

Transportation Planner/Grants Manager Hankins presented, to the Committee, the overview of the current project status of the 2009-2014 Transportation Improvement Program (TIP) and the proposed updated to the 2010-2015 TIP. Hankins explained the process of updating the TIP began later in the year because staff wanted to make sure the projects identified through the Comprehensive Transportation Plan Update were included. Hankins said staff not only considers the Comprehensive Transportation Plan when updating the TIP, but also the availability and successful award of grant funding.

Vice-Chair Cerino asked what portion of R Street is being referred to in TIP #25, R Street Corridor Study. Traffic Engineer Para answered the corridor is defined in the TIP as two locations, R Street NE between 8th Street NE and Main Street, and R Street SE between Auburn Way S and 37th Street SE.

The Committee and staff discussed the three projects that staff is proposing to be removed from the TIP.

TIP #13, Kersey Way from Oravetz to the Southern City Limit: Chairman Wagner stated this project has been included in the TIP due to safety reasons more so than capacity limitations and he is not willing to remove it from the TIP at this time. Chairman Wagner said that the complete streets concept is an additional reason to leave TIP #13 in the program and suggested a study for solving the problems on Kersey Way be presented to the Committee. Member Singer suggested using the funds from the Kersey Guardrail Improvement Project for a study.

Director Dowdy asked if the description should be updated as it only discusses the capacity improvement needs. Chairman Wagner responded that in the future there may be capacity problems even if they are not shown on the traffic analysis and that both safety and capacity should be included in the justification. Member Singer mentioned the amount of developable land in the area. Traffic Engineer Para stated the model took into account exterior land use, the Regional model, and planned projects that would impact the use of Kersey Way. Chairman Wagner pointed out that planned Pierce County developments may not be adequately described in the computer model and will require capacity improvements to Kersey Way.

TIP #25, R Street Corridor Study: Staff reported this project will be completed by the end of the year and the committee agreed that it can be removed.

TIP #28, Lea Hill Road and 8th Street NE Bridge Widening: Traffic Engineer Para stated this study project was completed in conjunction with the Comprehensive Transportation Plan Update and has produced projects that are included in the Comprehensive Transportation Plan. The committee concurred that this project should be removed from the TIP.

The Committee and staff reviewed the twenty projects that staff is proposing to include in the TIP update.

TIP #13, Auburn South Intelligent Transportation (ITS) Expansion: Member Singer stated this project is going through PSRC. Hankins stated grant funds have been awarded for the project.

TIP #28, Annual Bridge Improvement Project: Member Singer asked if there is a list prioritizing the improvements needed on the bridges. Traffic Engineer Para confirmed there is a list. Chairman Wagner commented on the relatively small budget shown. Para pointed out that the project is primarily focused on minor improvements and maintenance. Chairman Wagner asked that the title be changed from "Bridge Improvement Project" to "Bridge Maintenance Project." Member Singer supported the change in title.

TIP #38, Railroad Crossing Safety Improvements: Chairman Wagner asked if there is an opportunity to get funds from the railroad companies for the project. Transportation Planner/Grants Manager Hankins answered there is.

TIP #39, 124th Ave SE Corridor Improvements – Phase 1: Traffic Engineer Para explained that this project is the first in a series of projects related to the Green River Community College area. Para said Phase 1 includes improvements at the intersection of SE 320th Street and 124th Avenue SE and staff is working with the college on the project scope.

Member Singer commented on the lack of sidewalks and bikeways in the area and asked if the sidewalks and/or bikeways could be extended on SE 320th Street, in the vicinity of Wesley Homes.

The Committee and staff discussed the budget and the 3-year funding constraint of the TIP.

TIP #41, 124th Ave SE Corridor Improvements – Phase 3: The Committee and staff discussed the classification of bicycle lanes included in the project. Assistant Director/City Engineer Selle commented that interim improvements for pedestrians and cyclists can be programmed prior to the larger projects.

TIP #43, Auburn Way S and Riverwalk Intersection Improvements: Chairman Wagner asked if interim pedestrian improvements could be made prior to the large capacity project.

TIP #44, A Street NE Pedestrian Improvements: Chairman Wagner asked if there were sidewalks in the area currently. Para answered there is a gap in the sidewalk between 4th and 5th Streets NE and the area is well traveled.

TIP #45, Interurban Trailhead Improvements: Member Singer asked if this project may be better suited for the Parks plan. Selle recommended the project remain on the TIP and added to the Parks plan to increase possible funding sources. The Committee discussed the addition of restrooms and bicycle racks at trailheads.

TIP #46, 104th Ave SE & Green River Road Study: Traffic Engineer Para explained the project is an intersection study that will be primarily completed by in-house staff studies and TIP #47, 48, and 49 are similar studies.

TIP #48, Downtown to Les Gove Non-Motorized Improvements Study: Chairman Wagner recommended this project be provided more funding and granted a higher priority.

TIP #49, S 316th Bicycle & Pedestrian Improvement Study: Assistant Director/City Engineer Selle stated this is an extension of the Terrace Drive bicycle lane striping project completed this year.

TIP #50, Main Street Pedestrian Improvements: Selle stated this project was requested by the Downtown Redevelopment Committee. The Committee and staff discussed the project location. Director Dowdy asked if this project included removing parking and widening the sidewalk. Member Singer stated that idea was suppose to be submitted to the ADA for review. Dowdy said the ADA still needs to bring their comments back to the Downtown Redevelopment Committee. Member Singer suggested the project be renamed "Downtown Sidewalk Improvement." Assistant Director/City Engineer Selle suggested the project be removed from the TIP until a more specific project description is developed. Member Singer asked the project be taken back to the Downtown Redevelopment Committee for more direction before the project is removed. Chairman Wagner and Vice-Chair Cerino agreed.

TIP #51, ITS Dynamic Message Signs: The Committee and staff reviewed the project budget. The Committee discussed the movement toward the use of message signs and asked that the scope of work each year be reduced.

TIP #52, East Valley Highway ITS Expansion: Chairman Wagner asked what the advantage would be to have the signals included in ITS, considering the distance between the signals. Assistant Director/City Engineer Selle stated this project will tie the parkway corridor into the City's ITS system. Traffic Engineer Para said there is a lot of grant funding available for ITS and this area is one of the gaps existing in the ITS system that would be very likely to receive grant funding. Selle said updating the City's ITS components is part of the Comprehensive Transportation Plan. Para pointed out the corridor is one of regional significance. Vice-Chair Cerino spoke about the ancillary traffic coming from the City of Sumner via the parkway past Lakeland Hills. The Committee and staff discussed moving the project out later than 2011.

Chairman Wagner asked when the draft TIP, including the matrix, will be brought back to Committee for review. Transportation Planner/Grants Manager Hankins answered that staff is anticipating bringing the draft back to Committee at the next meeting.

F. CAPITAL PROJECT STATUS REPORT

Item 13 – CP0701 – 8th & R Street Traffic Signal: Chairman Wagner asked when construction will begin on the signal. Senior Project Engineer Helbig responded Right-of-Way acquisition is still in progress and so construction is not likely to occur until next year. Chairman Wagner suggested parking be restricted on R Street NE on the east side of the entire block, just south of 8th Street NE.

Item 16 – CP0819 – Mill Creek/Peasley Canyon Culvert: Helbig reported staff is working on interim measures for the winter. Assistant Director/City Engineer Selle said there will be steel plating installed as well as speed control devices.

Item 18 – C201A – M Street Grade Separation: Chairman Wagner requested to review the materials that are presented at the neighborhood meeting at the Public Works Committee Meeting scheduled soon after the neighborhood meeting.

Item 19 – C524A – SCADA System Improvements: Senior Project Engineer Helbig stated staff is in the process of locating a vendor that will do the design and installation.

Chairman Wagner asked why the Well 1 Improvement Project is not on the CPS Report. Helbig answered because projects are added after the Committee has taken action and so the project will be added for the next meeting.

Chairman Wagner asked about the striping project, especially the diagonal lines on the east side of R Street adjacent to Game Farm Park and on the south side of 9th Street approaching Auburn Way North. Traffic Engineer Para said King County is still in the process of completing the striping. Member Singer asked about the bicycle lane striping on 22nd Street NE. Assistant City Engineer Gaub said, following the completion of the Corps work on the levy in the area, the overlay work for 22nd Street SE between I Street NE and the End of 22nd will be complete, weather dependant and the striping will be completed. Mayor Lewis requested the striping be extended to Auburn Way North.

V. AGENDA MODIFICATION

A. RESOLUTION NO. 4636 AUTHORIZING THE MAYOR TO ACCEPT GRANT FUNDS FROM THE US ENVIRONMENTAL PROTECTION AGENCY

Assistant Planning Director Snyder reported on April 16, 2009 the City applied for an Environmental Protection Agency Grant intended to assist in doing an assessment of wetland mitigation sites throughout the City and produce a wetland mitigation best practices and standards manual. The City received notification that the grant request has been approved.

Chairman Wagner asked for a map of the wetland mitigation sites be included in the scope of work. Chairman Wagner stated the Committee should also review the site locations and ownership of the sites. Snyder agreed to bring the information for review as part of the final product.

The Committee was in consensus that Resolution No. 4636 should move forward to Council.

B. D STREET NW TRUCK PARKING EMAIL

The Committee discussed a potential truck parking issue on D Street NW, brought to their attention via an email from a concerned driver. Vice-Chair Cerino reported he went to the location in question and saw no problems with parking and traffic movement.

Chairman Wagner said one potentially valid concern was trucks parking too close to the corner of the street, near driveway entrances, and in front of hydrants. Staff will investigate and suggest signage, if necessary.

VI. ADJOURNMENT

There being no further business to come before the Public Works Committee, the meeting was adjourned at 5:05 p.m.

Approved this _____ day of _____, 2009.

Rich Wagner
Chairman

Jennifer Rigsby
Public Works Department Secretary